

## Report of West North West Area Leader

## Report to Inner North West Community Committee

**Date: 18 June 2015**

## Subject: Nominations to Community Committee Sub Groups

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. This report sets out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.
2. In addition, the report asks Members to consider the merits of the existing Sub Groups.

## Recommendations

Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the establishment of a new General Purposes Sub Group.

## 1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report seeks nominations for both Elected Member and resident representatives from each ward to relevant sub groups.

## **2 Background information**

- 2.1 The Inner North West Community Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates three active sub groups: Planning; Environment; Children & Young People.
- 2.2 This report highlights the current arrangements for Elected Member representation to these sub groups and seeks Members' views on the representation for 2015-16.

## **3 Main issues**

### Planning Sub Group

- 3.1 The Planning Sub Group will meet every other month to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. Following the decision to decommission the Community Planning Officer role, officer support will be provided by the Area Support Team. The group operates in an advisory capacity and passes key messages to the Community Committee.
- 3.2 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward. The Planning Sub Group also currently has two resident representatives from each ward in the Inner North West area.
- 3.3 Given that Kirkstall is in the process of developing its neighbourhood plan, which impacts on the Inner North West area, it is recommended that Kirkstall continues to be invited to send representation to the Planning Sub Group. The arrangement would also encourage cross border working between the Inner West and Inner North West Community Committees.
- 3.4 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate two resident representatives from each ward.

### Environment Sub Group

- 3.5 The Environment Sub Group meets on a roughly quarterly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services. The group is attended by representatives from universities and student unions and co-ordinates the annual response to peaks in service demand during Freshers week and student changeover. The sub group receives officer support from the Area Support Team and operates in an advisory capacity, passing key messages for approval by the Community Committee.

- 3.6 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.7 It was agreed at the Inner North West Area Committee on 15<sup>th</sup> December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.8 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

#### Children & Young People's Sub Group

- 3.9 The Children & Young People's Sub Group was formed two years ago to lead on the allocation of the Inner North West Youth Activities Fund. Meetings take place a maximum of five times a year to receive updates on children and young peoples' projects and to consider YAF applications. Meetings have been attended by Members, WNW Area Support Team, Youth Service and cluster representatives.
- 3.10 Members are asked to agree the Councillor representation from each ward and selection of chair.

#### General Purposes Sub Group

- 3.11 Members are asked to consider whether they would like to establish a General Purposes sub group. The group would have two main purposes, including:
- To allow Members to have additional opportunity to oversee current and future delegated services
  - To allow Members to focus on key local priorities with the relevant service managers, outside of Community Committee meetings

The Sub Group will enable Members to better scrutinise the delivery of services in the Inner North West area and ensure they meet the needs of the local communities.

- 3.12 The General Purposes Sub Group would also be asked to consider applications to the well-being commissioning round and oversee the development of the Community Committee's Business Plan.
- 3.13 It is proposed that all nine Members of the Community Committee be invited to attend the General Purposes Sub Group. It is therefore suggested that the group be chaired by the Community Committee Chair. Should members agree, the AST will arrange a year's meetings in advance and it is suggested that they be held every three months between Committee meetings. Members will be asked to suggest future agenda items.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Elected members have been consulted on the content of this report.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are no equality and diversity issues in relation to this report.

## **4.3 Council policies and City Priorities**

4.3.1 Community Committees may appoint advisory sub groups as outlined within the Council Constitution.

## **4.4 Resources and value for money**

4.4.1 There are no resource implications as a result of this report.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

## **4.6 Risk Management**

4.6.1 There are no risk management implications to this report.

## **5 Conclusions**

5.1 The Inner North West Community Committee sub groups provide the committee with the opportunity to consider information on a number of key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2015-16.

## **6 Recommendations**

6.1 Members are asked to:

- Nominate an Elected Member representative from each ward for each Sub Group.
- Select a chair, from the Member representatives selected, for each Sub Group of the Inner North West Community Committee.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the establishment of a new General Purposes Sub Group.

## **7 Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.